

## **Henderson Chamber of Commerce**

### **JOBS Education Grant**

1044 N Main Street  
PO Box 225  
Henderson, NE 68371  
402-723-4228

The Henderson Chamber of Commerce Board of Directors administers the funds disbursed for the JOBS Education Fund. The Henderson Chamber of Commerce has the general purpose to support the community of Henderson through business promotion.

The JOBS Education Grant was created with funds from a 2011 JOBS Grant from the Federal Home Loan Bank of Topeka. The Henderson Chamber of Commerce allocated \$10,000 of this grant to be used to encourage Henderson Chamber of Commerce members to take part in educational opportunities that will enhance their business.

Henderson Chamber of Commerce JOBS Education grants can be used **ONLY** for educational meetings, programs, conferences, conventions and other events of that matter. Each grant can cover up to 75% of the registration cost for the educational event with the remaining 25% being funded by the applicant. To qualify for this grant, the applicant must have been a Henderson Chamber of Commerce member for at least one year prior to applying. The grants are not meant to cover the cost of dining, travel or lodging during the educational event.

Any request for funding must be submitted at least seven days prior to the next scheduled Henderson Chamber of Commerce Board of Directors monthly meeting. A signed contract between the Henderson Chamber of Commerce board and the applicant, agreeing to **ALL** conditions set forth in the grant application form, will be required. All conditions **MUST** be met in order for the applicant to receive funding for their project following attendance at the educational event.

**The Henderson Chamber Board of Directors examines each application by these guidelines:**

1. Will this educational event enhance the way in which the applicant operates his/her business?
2. Does this educational event apply to this business?
3. What is the long-term impact of this event on the business?
4. How many people are participating in the educational event from the community of Henderson?
5. Can information from the educational event be presented to the general membership to enhance all of the businesses in the community?
6. Is this educational event above and beyond educational efforts usually sought by the business?
7. Preference to will be given to first time applicants over those who have received funds in the past.

Receipts **MUST** be submitted within **90 days** of attendance at the educational event or the funds are forfeited. A brief summary or proof of attendance from of the educational event **must** be submitted with the receipts from the event.

There is a maximum limit of **\$750.00** awarded for each event, and may be funded continually each year, at the discretion of the Henderson Chamber of Commerce Board of Directors.

\*Applicants are required to give a follow up presentation on information learned at the educational event during a general Chamber meeting.

All correspondence should be made to:

**Henderson Chamber of Commerce**

1044 N Main Street

PO Box 225

Henderson, NE 68371

# **HENDERSON CHAMBER OF COMMERCE JOBS EDUCATION GRANT APPLICATION**

Name of Business:

Contact person:

Mailing address:

Email:

Phone:

Fax:

Event web site:

Name of Educational event:

Topics Covered during Event:

Date of event:

Name(s) of people attending:

Have you attended this event in the past?

Name of entity organizing this event:

How will this event enhance your business?

Amount requested from Henderson Chamber of Commerce:

Other sources of funding:

Any other appropriate information:

- Please include a brochure from the event you plan to attend.

RETURN TO: Henderson Chamber of Commerce  
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FOR ADDITIONAL INFORMATION CALL 402-723-4228